EVERFI®
from Blackbaud

Quick Start Guide
for new educators

Visit **EVERFI.com/NewTeacher** to begin
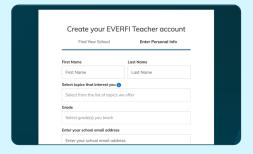
1

LOCATE YOUR SCHOOL
Select your country & state/province and then search your school name or zip code (if your school isn't listed, click "Can't find your school?").
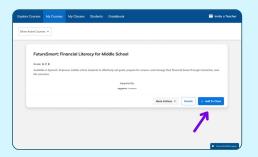
2

CREATE YOUR PROFILE
Enter your name, select your grade(s) & the topics you're interested in checking out, enter your school email, and then create a password.

3

ASSIGN COURSES
Explore our library of free courses and assign them to your students by clicking "+ Add to Class." If you have already created classes, you'll have the option to add courses to your existing classes.

4

GET YOUR STUDENTS STARTED
Fill out your class profile, add any additional courses, and click "Create Class." Now your students can easily get started by entering their unique registration code at **EVERFI.com/Student**.

PREVIEW COURSES?
Experience them for yourself by clicking the "Details" box next to a course and then selecting "Preview Course"

QUESTIONS?
Click "Chat with EVERFI support" on the bottom right corner of your educator dashboard

EVERFI from Blackbaud empowers educators to bring real-world learning into the classroom and equip students with the skills they need for success – now and in the future.

EVERFI.com/K-12